



## HIPAA and 42 CFR Part 2 Notice of Privacy Practices of Cordant Health Solutions

**Effective Date: February 16, 2026**  
**Last Updated: February 16, 2026**

### NOTICE OF PRIVACY PRACTICES

This Notice of Privacy Practices describes how medical information about you may be used and disclosed by Cordant Health Solutions and its affiliated entities, and how you can access this information. Please review it carefully.

### YOUR LEGAL RIGHTS

**Restrictions:** You have the right to request restrictions on the use and disclosure of protected health information ("PHI") for treatment, payment or health care operations purposes. Cordant Health Solutions will consider each request, but it is not required to agree to most restrictions.

You have the right to request that we not disclose PHI to a health plan if you pay for the service in full out of pocket. We are required to honor this request unless disclosure is otherwise required by law.

**Access and Copies:** You have the right to inspect or obtain a copy of your PHI, including SUD records, subject to limited exceptions permitted by law. Request an electronic or paper copy. Reasonable, cost-based fees may apply.

**Accounting of Disclosures:** You have the right to receive an accounting of certain disclosures of your PHI, including certain disclosures of SUD records, within six years prior to your request. The accounting report will not include disclosures about treatment, payment, or health care operations, and certain other disclosures (such as any you asked Cordant Health Solutions to make).

**Amendments:** You have the right to request corrections to your PHI. We may deny your request but will provide a written explanation within 60 days.

**Confidential Communications:** You have the right to receive confidential communications of PHI. You have the right to request that we communicate with you in a specific way or at a specific location. **Requests must specify how or where you wish to be contacted.** We will accommodate all reasonable requests.

**Personal Representative:** You have the right to designate a personal representative to exercise your rights on your behalf, subject to verification of authority. Cordant Health Solutions will make sure the person has this authority and can act for you before we take any action.

**Paper Copy of This Notice:** You have the right to obtain a paper copy of this notice upon request.

**Complaints:** You have the right to file a complaint if you feel Cordant Health Solutions has violated your rights. All complaints must be submitted in writing to the contact information provided below.

5604 Fortune Circle South Dr.  
Suite N  
Indianapolis, IN 46241  
800.348.4422

[compliance@cordanths.com](mailto:compliance@cordanths.com)  
[info@cordanths.com](mailto:info@cordanths.com)



If you believe your privacy rights have been violated, you may file a complaint with:

**Privacy Officer**  
**Cordant Health Solutions**  
**5604 Fortune Circle South Drive, Suite N**  
**Indianapolis, IN 46241**  
**Email: [Compliance@cordanths.com](mailto:Compliance@cordanths.com)**

We will not retaliate against you for filing a complaint.

Complaints may also be made to the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting [www.hhs.gov/ocr/privacy/hipaa/complaints/](http://www.hhs.gov/ocr/privacy/hipaa/complaints/).

## USES AND DISCLOSURES NOT REQUIRING AUTHORIZATION

We must obtain your written authorization for certain uses and disclosures, including:

- Uses or disclosures of PHI for marketing purposes.
- Disclosures that constitute a sale of PHI.
- Certain disclosures of SUD records not otherwise permitted by law.
- Disclosures regarding employment determinations.

If you have provided an authorization, you are permitted to revoke that authorization at any time in writing.

We may use or disclose PHI, and SUD records where permitted by law and consented to as required with respect to SUD records, without authorization for:

- Treatment (such as communicating your test results to your physician)
- Payment (such as billing your health insurance for our services)
- Health care operations (such as running our laboratories).
- Public health reporting.
- Health oversight activities, audits, investigations, licensure, and compliance activities.
- Law enforcement and correctional institutions, as permitted by law.
- Court orders or lawful processes (subject to additional Part 2 restrictions for SUD records).
- Workers' compensation and similar programs.
- Medical emergencies.
- Research approved by an Institutional Review Board or privacy board.
- Organ and tissue donation.
- Coroners, medical examiners, and funeral directors.
- Department of Labor, Department of Health and Human Services (HHS), health oversight agencies or contractors for activities such as audits, investigations, licensures, disciplinary actions or civil, administrative or criminal proceedings which are necessary for the government to oversee the health care system, government benefits programs for compliance with standards, and compliance with civil rights laws.
- Other uses or disclosures are required or permitted by law.

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Some situations require a third party contracted to perform services on behalf of Cordant Health Solutions, and in that service the contractor has access or comes into contact with PHI. The third party, or business associate, is bound to protect the PHI and use it only as required to perform those services and as otherwise permitted by law.

PHI or SUD records may be subject to redisclosure by the recipient and no longer protected.

## OUR RESPONSIBILITIES

Cordant Health Solutions is required by law to:

- Maintain the privacy and security of your protected health information ("PHI").
- Comply with applicable requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and 42 CFR Part 2, which provides additional protections for substance use disorder (SUD) records.
- Notify you following a breach of unsecured PHI.
- Follow the terms of this Notice currently in effect.
- Provide you with a copy of this Notice.

## SPECIAL PROTECTIONS FOR SUBSTANCE USE DISORDER RECORDS (42 CFR PART 2)

Certain health information related to substance use disorder diagnosis, treatment, or referral for treatment received from programs subject to 42 CFR Part 2 ("SUD records") is protected by federal law (42 CFR Part 2) and receives additional confidentiality protections.

- SUD records may be used or disclosed for treatment, payment, and health care operations consistent with HIPAA only if you have provided a valid written consent, unless otherwise permitted or required by law.
- A single written consent may authorize future uses and disclosures of SUD records for treatment, payment, and health care operations.
- SUD records, or testimony relaying the content of SUD records, may not be used or disclosed in civil, criminal, administrative, or legislative proceedings against you unless based on your specific written consent or a court order after notice and an opportunity to be heard is provided to the individual or the holder of the record, as provided in 42 CFR part 2.
- A court order authorizing use or disclosure of SUD records must be accompanied by a subpoena or other legal requirement compelling disclosure before the requested SUD record is used or disclosed.
- You may revoke your consent for SUD records at any time in writing, except to the extent action has already been taken based on your consent.
- If Cordant Health Solutions intends to use or disclose SUD records for fundraising for the benefit of Cordant Health Solutions, you must first be provided with a clear and conspicuous opportunity to elect not to receive any fundraising communications.



## OUR COMMITMENT TO YOUR PRIVACY

Cordant Health Solutions is committed to protecting your privacy and complying with federal and state confidentiality laws. We use your information to provide quality care and meet legal obligations.

## WHO WILL FOLLOW THIS NOTICE?

This Notice applies to Cordant Health Solutions and its affiliated entities, including:

- Technical Resources Management, LLC
- Cordant Forensic Solutions

References in this Notice to Cordant Health Solutions shall include Cordant Health Solutions and such affiliated entities.

## CHANGES TO THE TERMS OF THIS NOTICE

We may change the terms of this Notice at any time. Changes will apply to all PHI we maintain and will be available upon request, at our facilities, and on our website.

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